

Oneida County Solid Waste and Buildings & Grounds Meeting  
Monday, July 1, 2013 9:00 a.m.  
Oneida County Courthouse, Committee Room #1  
1 S. Oneida Avenue  
Rhinelander, WI 54501

**Members present:** Jack Martinson/Vice Chairman, Scott Holewinski, Greg Oettinger

**Members not present:** Billy Fried and Gary Baier (both excused)

**Department staff:** Freeman Bennett/Highway Commissioner and Solid Waste Director, Brian Dutcher/Solid Waste Supervisor, Lisa Jolin/Solid Waste Account Technician, Luann Brunette/Buildings & Grounds Director, Bruce Stefonek/Assistant Facilities Director

**Others present:** Brian Desmond/Corporation Counsel, Michael Romportl/Land Information Director, Marcus Neesemann/Northwoods River News reporter, Jennifer Lueneburg/recording secretary

**Call to order:**

Vice Chairman Martinson called the meeting to order at 9:03 a.m. in accordance with the Wisconsin Open Meetings Law.

**Approve Agenda:**

Motion by Holewinski to approve today's amended agenda. Second by Oettinger. All members present voting 'Aye'. Motion carried.

**Introduction of District #8 Supervisor Greg Oettinger:**

Martinson introduces the new District #8 County Board Supervisor Greg Oettinger, appointed by County Board Chairman Ted Cushing, to fill the late Paul Dean's vacant County Board position. All county employees and supervisors present introduced themselves.

**Approve minutes of June 17, 2013 committee meeting:**

Motion by Holewinski to approve the minutes of the June 17, 2013 meeting. Second by Oettinger. All members present voting 'Aye'. Motion carried.

**Solid Waste – bills and vouchers, blanket purchase orders:**

None

**Finance comparison on solid waste year 2012 to year 2013:**

Handout packet provided by Bennett. Bennett states he promised this committee that he would provide an update half way through 2013 on how the Solid Waste Department was doing in compared to 2012. Bennett reviewed the handout information with the committee and a brief discussion followed. Overall, the 2013 year-to-date numbers show Solid Waste is \$80,956.37 ahead from the year 2012. However, Bennett states he met with Finance Director Margie Sorenson and his numbers are not correlating with the Finance Department's numbers. Either way, Bennett feels that they are still doing better then last year. Solid Waste Account Technician Lisa Jolin will be meeting with Sorenson to go over the numbers again, in order to get Solid Waste's numbers to match the Finance Department numbers. Bennett notes the numbers have improved from a year ago due to reduced labor costs. Also, Solid Waste is now weighing recyclables and keeping much more precise records on the receipts and sales of recyclables; previously these numbers were estimated. Bennett projects that at the end of the year 2013, after debts paid, Solid Waste should be approximately \$40,000 ahead and feels numbers will be much more accurate then 2012 due to keeping much more precise books.

**Compactor engine update:**

The Solid Waste Department previously put a brand new motor in the compactor. After only 23 hours of use, the motor blew due to the cylinder pack failing. The manufacturer, Fabco, was contacted and they were very hesitant to replace the motor. However, eventually Fabco agreed to replace the motor for free. The motor is now replaced and is running very well. Bennett is currently talking with Fabco about extending the six month warranty due to being expired.

**Second Story Program update:**

Bennett reports that Dutcher has now removed all products from the Second Story building that are, by definition of Corporation Counsel, not allowed to be sold. They have now had two separate interviews that went very well with a gentleman who would like to volunteer to run the Second Story program. Bennett feels the gentleman has some great ideas in moving the program forward and is willing to volunteer every Friday to run sales for the program.

**New compost update:**

Bennett states the Solid Waste department has now hauled 120 tons of bark from Tomahawk to be mixed with fiber cake to make composted top soil. Solid Waste has over 200 tons of this composted soil to sell. They are currently taking bags of the soil to nurseries to sell and are also selling the composted soil on location at the Solid Waste Department. Bennett states that there is still more bark in Tomahawk for them to pick up and always an abundance of fiber cake from the Rhinelander Paper Mill to make more composted soil in the future to sell. Bennett feels this is a really great product and both plants and food can grow well in this soil.

**Buildings & Grounds – bills and vouchers, blanket purchase orders**

Motion by Holewinski to approve the Buildings & Grounds bills and vouchers as presented. Second by Oettinger. All members present voting 'Aye'. Motion carried.

**River Street storage building project:**

Brunette states Stefonek has been working with Highway Department employees to pull out the old concrete approach at the River Street storage building. A discussion was held on which contractor to use, how the approach should be laid and what funding is available for the project. This project was previously approved by this committee so no motion needed to proceed. Committee asks Brunette to continue moving forward on project and to keep them updated.

**City of Rhinelander's notice of non-compliance (health and aging building backflow preventers)**

Brunette reports an inspection was done on May 13, 2011 and the City of Rhinelander provided a list of items that need to be brought up to compliance. Brunette states a few items still need to be attended to on the list and she is able to use Buildings & Grounds staff for the remaining items. Brunette just wanted to bring this to the committee's attention.

**Update on vacated first floor space reallocation:**

**Hearing room:** Brunette provided a timeline for the hearing room construction completion and estimated costs of each step of the project. Brunette currently plans to get the hearing room project completed by October 15, 2013. The project is now estimated to cost \$64,000 which is over the originally projected \$60,000 budget. Committee held discussion on ways to bring project costs down however Brunette emphasizes the District Court Administrator Judge Nielsen is adamant about this new courtroom having the items specified in the plan in order to maintain judicial presence. Also, the Supreme Court has recently set new rules and requirements on any new courtrooms, thus bringing up the costs in order to be sure the courtroom is in compliance.

**Update on vacated first floor space reallocation (continued):**

**Veterans Service/Medical Examiner space:** Brunette reports the new Veterans Service/Medical Examiner space is currently being remodeled but needs very little renovations in order to be completed. The space is currently being painted, which will run \$1,100. Rather than replace the carpet, the carpet will be cleaned and a machine will be purchased in order to raise the nap on the carpet to prolong the carpet life. This machine will cost \$1,300 but Brunette notes the machine will be a good investment since it will be used on carpets in other departments in the future in order to save on carpet replacement costs.

**Closed session:**

Motion by Martinson and seconded by Holewinski to adjourn into closed session pursuant to Section 19.85(1)(e), Wis. Stats., "Deliberating or negotiating the purchasing of public property, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session." and Section 19.85(1)(g), "Conferring with legal counsel concerning strategy to be adopted by the governmental body with respect to litigation in which it is or is likely to become involved." (Topic: Health and Aging facility parking expansion) and Section 19.85(1)(d), Wis. Stats., "Considering strategy for crime detection or prevention". (Topic: Courthouse Security)

**Roll call vote:** Holewinski, Martinson, Oettinger

**Staff present during closed session:** Desmond, Bennett, Romportl, Brunette, Lueneburg

**Return to open session:**

Motion by Holewinski to return to open session at 9:38 a.m. Second by Oettinger. Roll call vote taken with all voting the affirmative; motion carried.

**Announcements from closed session:**

No action taken in closed session

**Public comment:**

None

**Items for next agenda:**

Update on Law Enforcement Center roof  
Parking expansion at Department on Health and Aging  
Update on Courthouse construction projects  
Concrete project at River Street building

**Future meeting date:**

Monday, July 15, 2013 at 9:00 a.m. in Committee Room #1

**Adjournment:**

Motion by Holewinski to adjourn meeting. Second by Oettinger. All members present voting 'Aye'. Motion carried. Adjourn at 10:19 a.m.

---

Jack Martinson  
Committee Vice Chairman

---

Jennifer Lueneburg  
Committee Secretary